

## CAMP COUNSELOR JOB DESCRIPTION

### Before Camp Begins:

1. Joyfully accept the challenge and pray regularly for the campers, their families, the counselors, dean(s), and the camp staff.
2. Complete the registration/health form and the background check disclosure; review and acknowledge the BCRM Child Abuse information by May 25. All these forms may be downloaded at [www.dakcamps.org](http://www.dakcamps.org) or all are a part of the on-line volunteer registration. Go to [www.dakcamps.org](http://www.dakcamps.org) and click on the green "Volunteer Registration" tab on the right side of the home page to complete the background disclosure, registration, health form, and abuse acknowledgement form.
3. Stay in touch with the camp dean, studying and preparing the material assigned to you.
4. Attend meetings and/or pre-camp training event as planned by the dean.
5. Become acquainted with the camp site.

### Camp Registration:

1. Warmly greet the campers and help them with the check in process.
2. Walk with campers to help them find their cabins and bunks, and help them become acquainted with the camp site and other campers.

### During the Camp Experience:

1. Uphold and interpret the rules and procedures for the camp.
2. Get acquainted with your campers, paying particular attention to any special needs or problems.
3. Attempt to make camp experiential, utilizing all resources. Share material in ways that are understandable to campers.
4. Maintain discipline with your campers in an acceptable way. Any special problems should be taken to the camp dean. Proper touch and ethics must always be conveyed by the counselor. Two staff members should always be with campers or a single staff member may be with a camper if they are in public view.
5. Clean all areas you use. Convey an attitude of respect for camp property, staff, food and camp neighbors. Tell site staff immediately about any facility problems.
6. Help campers say goodbye and prepare to return home. Do not make promises to stay in touch with campers.
7. Help campers complete their camp evaluation sheets and hand them to the dean.
8. Complete the counselor evaluation and hand it to the camp dean or send it to the camp office immediately after camp.
9. Record and give your mileage to the dean if you elect to be reimbursed. Mileage donations will be gratefully accepted.

### Following Camp:

1. Take the time to share insights, joys, and struggles with the staff.
2. Let Glenda Gerlach, the Dakotas Camp Coordinator know of any problems, concerns, and/or suggestions.

Her contact info is: P.O. Box 460  
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